



SMART ENERGY ISLANDS: Invitation to Tender for Design Services to Hitachi Europe Limited

QUERIES AND RESPONSES

Please ensure all queries are submitted by e-mail, are recorded on this sheet and are immediately updated onto the relevant procurement portal / HEU website.

QUERY NO.	DATE RECEIVED	QUERY	HEU RESPONSE	DATE PUBLISHED
Clarification Response 1 - 03/05/2017				
1	02/05/2017	The attached document for Design services Table 1 is confusing as there are no headings for grades of Design engineers	Sorry, this table was carried over from a parallel opportunity published at the same time. Version 21 of the ITT has now been published with an updated Pricing table.	03/05/2017
Clarification Response 2 - 05/05/2017				
2	04/05/2017	We note that you have included production of EPC's within the project programme. Is the production of EPC's required by the design team? If so what type of EPC is required (Limited Data or Full Measured)? Is there an existing EPC to be used as a starting basis for each property?	EPCS are not required to be completed by the Design Team.	05/05/2017
3	04/05/2017	Is the production of planning permission documentation required by the design team or will this be handled by a 3 rd party?	If planning permission is required the submission will be handled by the PM services team however, the Design team may be required to produce design documentation to support the application.	05/05/2017
4	04/05/2017	We note from the documentation that site surveys will be required. Will the arranging	Hitachi Europe will manage all communication with tenants, including arrangement of access to the	05/05/2017



		of surveys be carried out by Hitachi /PM or will the design team be expected to arrange access to properties?	properties for condition surveys carried out by the Design Team. Hitachi Europe will take into consideration the preferences of the Design team when arranging visits.	
5	04/05/2017	Are there any existing floorplans and elevations of the properties concerned	Existing floor plans and elevations are owned by the Local Council and Housing Associations and although most will be available, Hitachi Europe cannot guarantee all will be available.	05/05/2017
6	04/05/2017	From your documentation you have mentioned the need for public engagement. Will this be led by Hitachi / PM or the design team?	Hitachi Europe will lead the public engagement	05/05/2017
7	04/05/2017	What level of involvement from the design team would be expected in the public engagement?	The Design team will not be expected to attend any public engagement events. Only public engagement required will be in the course of carrying out the design services.	05/05/2017
Clarification Response 3 - 10/05/2017				
8	08/05/2017	ITT document – Page 3/28 – last bullet point – is there any further information on the technical constraints noted?	This statement refers to the electricity network constraints experienced in Cornwall region which have required Western Power Distribution to curtail some renewable energy generation and increase connection costs.	10/05/2017
9	08/05/2017	ITT document – Page 7/28 – 2nd para – It is assumed that the condition surveys will be carried out by the Structural engineer	Yes these will be done by the Structural engineer	10/05/2017
10	08/05/2017	ITT document – Page 7/28 – pre-con phase – who will make the planning	Please see clarification question 3 above. Hitachi Europe Limited will pay any fees due for planning and building regulation.	10/05/2017



European Union

European Regional
Development Fund

		application/building regs etc and who pays any fees due?		
	08/05/2017	ITT document – Page 16/28 – 2 nd para – Q 1.3 – please confirm what this means – 2 A4 & 2 A4 minimum	Sorry this is a mistake. Should read 2 x A4 pages minimum font size Arial 12	10/05/2017
11		ITT document – Meeting locations – please confirm where project meetings are to be held	Project meetings are to be held on the isles of Scilly. Please price for two on island meetings within the bid.	10/05/2017